

To be filled in by the Field of Study Committee	Module (course block) name: ERASMUS				Module code:		
	Course name: MANAGEMENT				Course code:		
	Organisational Unit conducting the course/module: INSTITUTE OF ECONOMICS						
	Field of study: ECONOMY						
	Mode of study: FULL - TIME		Study profile: PRACTICAL		Mode of study: ECONOMY/ ERASMUS		
	Year / semester: SPRING		Course/module status: OPTIONAL		Course/module language: ENGLISH		
	Form of tuition	lecture	class	laboratory	project	seminar	other (please, specify)
	Course load (hrs)	30	15		15		
	Module/course coordinator	Ph.D. Katarzyna Olszewska					
	Lecturer	mgr Bartosz Kalisz, Ph.D. Katarzyna Olszewska					
Course/module objectives	Students through the assimilation of knowledge in the field of "Management" learn and practice management analysis.						
Entry requirements	Knowledge of basic micro and macroeconomic processes.						
LEARNING OUTCOMES							
No.	Learning outcome description					Reference to the learning outcomes for Field of Study	
Knowledge – the student:							
01	defines structure, concepts, methods in organization and management					K1P_W05	
Skills – the student:							
02	evaluates appropriate methods and tools to describe and analyse problems and fields of activity of a company or another organization					K1P_U07 K1P_U08	
Social competences – the student:							
03	A student communicates with people in his/her work environment and outside and transfers his/her knowledge using different ways of information transfer (in the native language and foreign one)					K1P_K01	
04	A student is engaged in various forms of acquiring knowledge and skills					K1P_K06	
COURSE CONTENT							
Lecture							
The concept, object and subject of management; Elements of the management system; Management functions; Organized Cycle; The stages of the planning and organizing process; Principles of creating organizational structures; Types of organizational structures; The essence and determinants of the effectiveness of the motivation system; Organizational culture as an element of the management system; Organization strategy; Decision making process; The essence and types of organizational changes; Organizational change management; Modern management concepts and methods; Virtual organizations							
Classes							
Strategic plan; Porter's five forces analysis; SWOT analysis; Balanced scorecard; Growth-share matrix (BCG-matrix).							
Project							
Analysis and assessment of the organizational structure of a selected company and design changes to the structure							
Basic literature	<ol style="list-style-type: none"> 1. <i>Principles of management</i>, Openstax 2019, https://openstax.org/subjects/business 2. <i>Principles of management</i>, University of Minnesota Libraries Publishing, 2015; https://open.umn.edu/opentextbooks/textbooks/34 3. Louis A. Allen, K.Davis, <i>Management and Organization</i>, McGraw-Hill LLC, 2013 						

	4. <i>The management handbook</i> ; online: https://www.ipinst.org/wpcontent/uploads/publications/management_handbook_linked.pdf		
Supplementary literature	1. S.Soundering, <i>Management 101: From Hiring and Firing to Imparting New Skills, an Essential Guide to Management Strategies</i> 2. Internet sources – Articles from international journals		
Onsite teaching methods	Discussion, preparation of reports and presentations.		
Teaching methods including methods and techniques of remote teaching	not included		
Learning outcomes verification methods			Learning outcome number
Verification based on the effects of work during exercise.			1-4
Form and terms of awarding credits	Awarding based on the effects of work during exercise.		
STUDENT WORKLOAD			
Type of activity/tuition	Number of hours		
	Total	Activities related to practical professional preparation	Participation in classes conducted with the use of methods and techniques of remote teaching
Participation in lectures	30		
Independent study of lecture topics	30	30	
Participation in classes and laboratories	30	30	
Independent preparation for classes	30	30	
Preparation of projects/essays/etc.	60	60	
Preparation for examination/credit awarding test	20	20	
Participation in consultation hours	1		
Other			
TOTAL student workload in hours	201	170	0
Number of ECTS credits for the course	8		
Number of ECTS credits ascribed to a scientific discipline	8 (management and quality science)		
Number of ECTS credits relevant to practical professional education	6,8		
Number of ECTS credits relevant to remote education (tuition involving the use of methods and techniques of remote teaching)	0		
Number of ECTS credits for classes which require direct participation of lecturers	2,4		